

Information Brochure

Master of Occupational Therapy

Online Counseling 2026



Manipal College of Health Professions (MCHP), Manipal

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CONTENTS

1	Introduction
	1.1 Disclaimer
	1.2 Participating Institutions
	1.3 Eligibility Criteria
	1.4 Counseling Rounds
2	Counseling Procedure
	2.1 Registration
	2.2 Choice Filling
	2.3 Seat Allotment
	2.4 Course Fee Payment
	2.5 Provisional Admission Order
	2.6 Waitlist
3	Hostel Information
4	Opt Out of Counseling
5	Withdrawal
6	Forfeiture of Waitlist Deposit
7	Withdrawn / Exited Candidates
8	Scholarships
9	Fee Refund Rules
10	Checklist of Documents
11	Query Resolution
12	Public Advisory

Table 1 Online Master of Occupational Therapy Counseling 2026 Schedule

1. INTRODUCTION

Greetings from Manipal Academy of Higher Education (MAHE), Manipal to all the candidates who have appeared for Manipal Entrance Test (MET) 2026.

We welcome all successful candidates for the Online Master of Occupational Therapy Counseling 2026.

1.1 Disclaimer

Candidates with Manipal Entrance Test (MET) 2026 Rank are eligible for participation in the online Master of Occupational Therapy Counseling 2026

- All the candidates are requested to read the instructions carefully, before participating in the online Counseling process.
- Candidates are deemed to have read the Counseling Information Brochure and understood the counselling process, in addition to agreeing to the terms and conditions of the Master of Occupational Therapy Counselling process, before starting the registration process for participation in online Master of Occupational Therapy Counseling.
- All candidates may kindly note that mere registration for online Master of Occupational Therapy Counseling 2026 does **NOT** confer any automatic rights to secure a Master of Occupational Therapy seat.
 - The admission to the Master of Occupational Therapy program is subject to fulfilling the merit, admission criteria, eligibility, and such criteria as may be prescribed by UGC / MAHE Manipal
- Candidates should ensure that all the information filled during the online submission of registration form is correct and factual. Information provided by the candidates in the online registration form shall be treated as correct & self-certified and MAHE Manipal shall not entertain, under any circumstances, any request for change in the information provided by the candidates
- Candidates must visit <https://manipal.edu/mu/academics/programs-list.html#Postgraduate> to know more about Master of Occupational Therapy programs, Fee Structure, Placements, Campus Life and also have first-hand information of the various infrastructure facilities like Department laboratories, Library, Hostel, Sports etc; before filling the choices.
- All email and SMS communication to the candidates will be to the registered email id & mobile number provided at the time of completing the application form.
 - Queries (if any) must be emailed to official email id admissions@manipal.edu and response will be within 2 – 3 working days. MAHE Manipal cannot be held responsible for no-response to queries sent to any other email id.

1.2 Participating Institution

Master of Occupational Therapy counseling 2026 will be conducted for admission to the programs offered by the following Institutions.

- Manipal College of Health Professions (MCHP), Manipal
 - <https://manipal.edu/mu/academics/programs-list.html#Postgraduate>

Program
Master of Occupational Therapy in Paediatrics & Neonatology- M. OT (P &N)
Master of Occupational Therapy in Hand –M. OT (Hand)
Master of Occupational Therapy in Mental Health – M.OT (MH)
Master of Occupational Therapy in Neurosciences – M. OT (NEURO)
Master of Occupational Therapy in Geriatrics – M. OT (GR)

1.3 Eligibility Criteria

The candidates who fulfill the following eligibility criteria can participate in the 2026 counseling process

- Candidate should have MET 2026 rank
- Pass in BOT / BSc OT / B OTh, with minimum 50% aggregate marks or equivalent AND Candidate MUST have completed their internship before class commencement
- Candidate **MUST** complete their internship on or before **15.09.2026**

1.4 Counseling Rounds

Counseling involves 3 rounds as follows. *Depending on University guidelines, an additional round(s) of counseling may be conducted.*

- **Round 1 to 3 (Online rounds):** Online Registration is permitted at the beginning of **1st round** only. After registration, candidates are required to do the choice filling. Seats will be allotted as per MET 2026 rank, availability of vacancy and choice.

Note

The schedule of additional Rounds of online counseling (if any) will be announced later

1.4.1 Counseling Portal

All applicants are requested to access <https://apply.manipal.edu> for all the activities with respect to Online Master of Occupational Therapy Counseling

- Choice Filling will be through the counseling portal only
- Fee Payment on seat allotment will be through the counseling portal only
- On successful confirmation of Program fee payment, Provisional Admission Order can be downloaded from counseling portal only
- Opting Out & Withdrawal from Counseling process will be through counseling portal only

1.4.2 Counseling schedule

Table 1: 2026 Online Counseling Schedule

No	Events		Duration
1	1st Round (Online)	Fresh Registration and Choice Filling	24 June - 28 June 2026
2		Processing of Seat Allotment	29 June - 30 June 2026
3		1st Round online seat allotment	30 June 2026 After 8 PM
4		Payment of Program fees (1 st Installment)	30 June - 06 July 2026
5		Payment of Balance Program Fee (2 nd Installment)	13 - July-2026
6	2nd Round (Online)	Fresh Registration and Choice Filling	Not Available
7		Modifying filled choices by already registered Candidates	Not Available
8		Processing of Seat Allotment	09 July - 10 July 2026
9		2nd Round online seat allotment	10 July 2026; After 8 PM
10		Payment of Program fees (1 st Installment)	10 July - 16 July 2026
11		Payment of Balance Program Fee (2 nd Installment)	29-July-2026
12	3rd Round (Online)	Fresh Registration and Choice Filling	Not Available
13		Modifying filled choices by already registered Candidates	Not Available
14		Processing of Seat Allotment	19 July - 20 July 2026
15		3rd Round online seat allotment	20 July 2026; After 8 PM
16		Payment of Program fees (1 st Installment)	20 July - 27 July 2026
17		Payment of Balance Program Fee (2 nd Installment)	03 - Aug -2026
18	Additional Rounds (if any)		To be announced later

2 COUNSELING PROCEDURE

There are 3 rounds of counseling. All rounds will be Online. *Depending on vacancy (if any), an additional round of counseling may be conducted after the 3rd Round.* The various steps in the counseling procedure are

1. Registration
2. Choice Filling
3. Seat Allotment
4. Course Fee Payment (Installment 1) & Balance Course Fee Payment (Installment 2)
5. Provisional Admission Order
6. Waitlisting
7. Hostel Booking

2.1 Registration

Candidates will have to confirm their participation in the Online Counseling process by logging into <https://apply.manipal.edu>

- After login, click on “**Counseling**” tab on side navigation
- Click on “**Browse Master of Occupational Therapy**” link to know about the programs available.
- Click on “**Download Information Brochure**” to download the **Master of Occupational Therapy Online Counseling Information Brochure**
- Click on “**Pay and Register Now**”
- Read the instructions. Select the check box. Click on “**Pay Now**” button
- Waitlist Deposit (Rs. 10,000) is to be paid online during the Registration process for the Counseling
- Having made the payment, candidates will be eligible to provide their choices in order to participate in the Online Counseling process
- On Seat allotment in any round, 1st installment fee has to be paid by the candidate within the timeline specified, to confirm the seat allotment.
 - On fee payment, the waitlist deposit (Rs. 10,000) paid at the time of registration will be converted into Refundable Caution Deposit, which is part of the Course fee.
- Fresh Registration is allowed **ONLY** at the beginning of **1st round**.
- Mere registration for the counseling does **NOT** guarantee the allotment of Seat.
- Seat allotment depends on the candidates MET rank, the number of candidates registering for the counseling, their choice of course / institution and the number of seats available.

Important Note

- On seat allotment, in any round, if the first year Program Fee (1st Installment i.e. Rs. 1,90,000) is NOT paid before the deadline specified for that round, candidate is out of the counseling process.
- The waitlist deposit of Rs.10,000 paid at the time of registration will be forfeited. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit.
- Balance Program Fee (2nd Installment) is to be paid as per the timeline notified for each round.
- If the balance first year Program Fee (2nd Installment i.e., Rs. 1,75,000) for Master of Occupational Therapy Course is NOT paid before the deadline specified for that round, candidate is out of the counseling process and the 1st instalment fee paid will be refunded as per Fee Refund policy (Refer www.manipal.edu/fees for refund rules).

2.2 Choice Filling

Choice filling is permitted at the beginning of 1st round for the registered candidates only

After making payment of the waitlist deposit (Rs. 10,000), the candidate can fill in as many choices as possible.

- Select the checkbox and click on “**Continue to set Choices**”
- Read the instructions.
- Move the Institute + Program preferences from “**Available Programs**” to “**Your Choices**” by clicking “**Add**” button
- After selecting the programs, click on “**Save Choices**”. Without clicking on “**Save Choices**”, the options will not be saved.
- To edit the Choices, click on “**Edit Choices**” and after editing click on “**Update Choices**”
- Choice 1 is mandatory
- Choices 2 - 5 are optional.

- For Example, if your most preferred Program is Master of Occupational Therapy in Paediatrics & Neonatology, please add it as Choice 1. If your second choice is Master of Occupational Therapy in Hand, please add it as Choice 2. If your third choice is Master of Occupational Therapy in Mental Health, please add it as Choice 3 and so on
- On submission of choices by the candidate, it is considered that candidates are very much interested in the choices submitted, hence on seat allotment / upgradation, it will be accepted by the candidate. Once allotted, there is no process of reversal. Hence, you may give Choices 2 – 4 only if you are interested
- Candidates are advised to fill in the choices (institutes and Program) of their interest only
- After saving, download / save / print a copy of the filled choices for future reference.

Important Note

- Request you to fill the choices with the browser zoom option set to 100%
- Candidates are requested to check the correctness of filled choices by clicking “Print” button and save the file for their reference
- The portal will be blocked on Processing of Seat Allotment dates, hence Choice Filling will not be possible during these dates

2.3 Seat Allotment

The Seat allotment in any round will be as per Manipal Entrance Test (MET) 2026 Rank, preferences provided and availability of the same.

- On seat allotment, if the first year Course Fee (1st Installment i.e., Rs. 1,90,000) is NOT paid before the deadline specified for that round, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. 10,000. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
- Balance Course Fee (2nd Installment i.e., Rs. 1,75,000) is to be paid as per the timeline provided in Table 1, for the respective round of seat allotted.
- Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process, and paid fee will be refunded as per Refund Rules (Refer Section 9)

2.4 Course Fee Payment

Master of Occupational Therapy:

On seat allotment, if the first year Program Fee (1st Installment i.e. Rs. 1,90,000) is NOT paid before the deadline, candidate is out of the counseling process and will also forfeit the waitlist deposit of Rs. 10,000.

- Balance Program Fee (2nd Installment) is to be paid as per the timeline notified for each round.
- If the balance first year Program Fee (2nd Installment i.e., Rs. 1,75,000) for Master of Occupational Therapy Course is NOT paid before the deadline specified for that round, candidate is out of the counseling process and the 1st installment fee paid will be refunded as per Fee Refund policy (Refer www.manipal.edu/fees for refund rules).

2.4.1 Master of Occupational Therapy

On seat allotment, first year fees is to be paid within the stipulated timeline. To ease the burden of payment, MAHE Manipal has decided to allow part payment of the fees. The 1st year fee payment of Rs. **3,75,000** (excluding waitlist deposit of Rs. 10,000) is split into 2 components:

- Part Payment of Rs. **1,90,000**
- Balance Payment of Rs. **1,75,000**

Program Fee (1st Installment) of Rs. 1,90,000

- On Seat Allotment the candidates are required to pay Rs. **1,90,000** before the last date specified.
- On completion of part payment, the allotted seat is provisionally confirmed

Balance Program Fee (2nd Installment) of Rs. 1,75,000

- Having made the part payment of Rs. 1,90,000, the candidate is expected to make the balance fee payment of Rs. 1,75,000 on or before the timeline mentioned
- If the candidate does NOT complete the part payment process on or before the timeline, the provisionally confirmed seat is forfeited, and the candidate will be out of the counseling process.
- In such a scenario the fee will be deducted as per Fee Refund policy and the rest of the part payment will be refunded back to the candidate.

Important Note

- In case of withdrawal (if any) during or after the counseling process, the fee will be deducted as per Fee Refund policy (refer www.manipal.edu/fees)
- Kindly note that this provision (Payment of fee in instalment) is applicable for remitting the First-year fee only for the candidates taking fresh admission in academic year 2026-27.
- From 2nd year onwards, full fee is to be paid at the beginning of every year as per the timeline to be specified by the respective Institute.

2.4.3 Fee Payment Options

Fee payment of 1st & 2nd Installment can be done using 2 methods. Kindly note that transaction charges (if any) **MUST** be borne by the candidate

2.4.3.1 Option 1: Online Payment

- Pay online at <https://apply.manipal.edu>
- The fee receipt acknowledgement will be generated instantly
- You will be able to download the Provisional Admission order instantly, on successful transfer

2.4.3.2 Option 2: NEFT / RTGS Payment

- NEFT / RTGS payment in favor of “Manipal Academy of Higher Education”
- SB A/c 007201000089, IFSC code ICIC0000072
- Address: ICICI Bank, Manipal Branch, Kasturba Hospital Complex, Manipal, Karnataka.
- **No Cash Payments.** Please do not pay the 1st Instalment Program Fee as cash / cheque directly into the bank account.
- On completion of fee transfer, Login to <https://apply.manipal.edu>, click on “**NEFT payment Details**” to submit the following details
- **Payment Date, Unique Transaction Reference (UTR) Number, Account Holder’s Name and Amount, Counter slip to be uploaded.**
- In case of NEFT Payment, if the transaction detail is **NOT** entered by the candidate in candidate portal <https://apply.manipal.edu> as mentioned above within the fee payment deadline, it will be considered that the payment has **NOT** been made, the allotted seat will be cancelled and the candidate will be out-of-the

counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

2.5 Provisional Admission Order

Candidate can download the Provisional Admission order from the Counseling portal

- On successful confirmation by the University of fee payment, for freshly allotted candidates
- If / when the seat gets upgraded for provisionally admitted candidates

2.6 Waitlist

The following candidates are eligible for the waitlist

- Registered candidates who have taken a seat in any round and wish to participate in subsequent rounds of counseling (Provisionally Admitted Candidates)
- Registered candidates who have **NOT** been allotted any seat in the previous round. (Waitlisted Candidates)

2.6.1 Waitlist Procedure

The waitlisting process is online at <https://apply.manipal.edu>

- Registered & waitlisted candidates can participate in subsequent rounds of Counseling provided they have submitted their choices during **FIRST** round of Counseling
- The choices submitted during Round 1 counseling will be considered for subsequent round(s) of counseling. There is no provision for modifying or updating the choices before each round. Hence, candidates are requested to submit the choices accordingly.
 - If the candidate remains unallotted a seat after all rounds of counseling, the choices provided will become null and void and the waitlist deposit will be refunded.

Important Note

- *Seat will be allotted as per the MET Rank 2026, availability of vacancy and choices provided.*
- *All candidates **MUST** login to the portal <https://apply.manipal.edu> to check the Seat Allotment status as per Counseling schedule (Table 1)*
- *Non-receipt of SMS / Email confirmation will **NOT** be considered as a reason for non-payment of 1st Installment fee within the specified deadline.*

On Seat allotment,

- If the **Provisionally admitted candidate** gets upgraded to a new Program in subsequent round(s),
 - The previously allotted Program will be cancelled, and provisional admission order of the previous Program will be null & void
 - The candidate can download the new Provisional Admission order from the Counseling portal.
 - There is **NO** provision to the candidate to revert to the previously allotted Program
 - Balance Course Fee (if any) is to be paid as per the timeline provided in Table 2, for the respective round of seat allotted.
- Failure to make balance fee payment within the timeline provided will lead to cancellation of allotted seat, candidate will be out of counseling process, and paid fee will be refunded as per Refund Rules (Refer Section 9)
 - If the candidate wishes to withdraw, they are required to complete the withdrawal process in the Counseling portal <https://apply.manipal.edu> and the fee paid will be refunded as per Fee refund policy.

- On withdrawal, the candidates will be out of the Counseling process and will now be considered as the Withdrawn Candidate.
- If the **waitlisted candidate** gets a seat allotment for the first time,
 - The candidate has to confirm / accept the seat by paying the first year Program Fee (**1st Installment**). Refer Section 2.4.3 for Fee Payment.
 - On successful receipt of payment and confirmation by the University, the candidate can download the Provisional Admission order from the Counseling portal.
- The waitlisted candidate will now be considered as Provisionally Admitted Candidate.
 - On seat allotment, if the first year Course Fee (**1st Installment i.e. Rs. 1,90,000**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. These candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
 - Balance Course Fee (**2nd Installment i.e. Rs. 1,75,000**) is to be paid as per the time line provided in Table 1, for the respective round of seat allotted. Failure to make balance fee payment within the timeline provided will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 9)

2.6.2 Payment options

Refer Section 2.4.3

Important Note

In case of withdrawal (if any), the fee will be deducted as per Fee Refund policy on Total Course Fee (Total First Year Course fee as mentioned in the above Table 2) irrespective of the fee amount received. (refer www.manipal.edu/fees)

3. HOSTEL INFORMATION

Admitted / Provisionally Admitted Candidates will be able to book the hostels only on completion of 1st Installment course fee / Full Fee Payment.

- The hostel accommodation can be booked only after the generation of MAHE Roll No
- The Hostel will be allotted based on availability only

4. OPT OUT OF COUNSELING

Opt Out is an important step for Provisionally Admitted Candidates and Un-Allotted Candidates

4.1 Provisionally Admitted Candidates

A Provisionally Admitted Candidate is one who has completed the 1st Installment Course Fee payment. If the Provisionally admitted candidate is **satisfied with the seat allotted** in any of the rounds and does not want to participate in the subsequent rounds, he / she can Opt Out of Counseling

- To opt out, the candidate must login to the candidates' portal <https://apply.manipal.edu> and click on "OPT OUT" button.
- On "OPT OUT", the allotted seat will be retained and the candidate will NOT be eligible to participate in the subsequent rounds of counseling
- If the candidate does NOT opt out, the choices provided will be considered for subsequent rounds for upgradation as per the vacancy.
- If the seat is upgraded in the subsequent rounds, candidate has to accept it and he / she has no choice of retaining the previously allotted seat. For example, a candidate has been upgraded to Master of Occupational Therapy in

Mental Health from previously provisionally admitted Program of Master of Occupational Therapy in Hand, then the candidate has to accept the Master of Occupational Therapy in Mental Health.

- Balance Course Fee (2nd Installment i.e., 1,75,000) is to be paid as per the timeline provided, for the respective round of seat allotted.
- Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

4.2 Un-Allotted Candidates

An Un-Allotted Candidate is one who has successfully registered to participate in Master of Occupational Therapy counseling 2026

- If the candidate is **NOT** allotted any seat in any of the rounds and does **NOT** want to participate in the subsequent rounds, he / she has to Opt Out of Counseling.
- To opt out, the candidate must login to the candidates' portal <https://apply.manipal.edu> and click on "OPT OUT" button.
- On "OPT OUT", the candidate will **NOT** be eligible to participate in the subsequent rounds of counseling and the waitlist deposit of Rs. 10,000 will be refunded back to the candidate within 1 month of completion of all rounds of counseling.
- If the candidate does **NOT** opt out, the choices provided will be considered for subsequent rounds for allotment as per the vacancy.
- If the seat gets allotted in the subsequent rounds, the candidate will have to confirm the seat by paying the first year Program Fee on or before the deadline specified for that round.
- If the fee is **NOT** paid before the deadline specified, he / she will be out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

Important Note

- The portal will be blocked during Processing of Seat Allotment dates, hence Opt-out of Counseling will not be possible during these dates

5. WITHDRAWAL

Withdrawal is an important step for provisionally admitted candidates only.

5.1 Before Class commencement (Candidates admitted in Rounds 1 – 3)

All withdrawals before class commencement must be made through the candidates portal <https://apply.manipal.edu> only

- The date of submission of the request will be considered as the date of withdrawal.
- The refund will be processed as per the Fee Refund Policy (Refer section 8).
- Requests for withdrawal via email / telephone / SMS / WhatsApp or any other medium outside of counseling portal will **NOT** be considered.

5.2 After Class commencement

- All withdrawals after class commencement must be made through the Withdrawal form available at Academic Section of the admitted institute
- The application form must be submitted along with the No Dues Form at the Academic Section of the admitted institute

- The date of receipt of the request will be considered as the date of withdrawal.
- The refund will be processed as per the Fee Refund Policy (Refer section 8).

Important Note

- All refunds will be processed based on formally notified last date of admission irrespective of date of admission.
- The portal will be blocked during Processing of Seat Allotment dates, hence Withdrawal will not be possible during these dates

6. FORFEITURE OF WAITLIST DEPOSIT

On seat allotment in any round, if the first year Program Fee (**Master of Occupational Therapy 1st Installment i.e., Rs. 1,90,000**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

7. WITHDRAWN / EXITED CANDIDATES

Withdrawn / Exited candidates with Forfeiture of waitlist Deposit candidates are NOT eligible to participate in the subsequent rounds of Counseling.

8. SCHOLARSHIPS

All candidates are advised to visit the respective institute websites for more information on Scholarships: visit www.manipal.edu/scholarship

9. FEE REFUND RULES

In case of withdrawal (if any), the fee will be deducted as per Fee Refund Policy (refer www.manipal.edu/fees)

10. CHECKLIST OF DOCUMENTS

The following is the list of documents required for the document verification process during the Physical Reporting at the respective Institutes.

Sl No	Document Name
1	UG marks card issued by the recognized University#
2	Provisional/Degree certificate#
3	Conduct / Character Certificate issued by college #
4	Internship Certificate #
5	Aadhaar Card of the Candidate
6	PAN Card of the Parent(s)
7	APAAR ID
8	2 recent passport size photographs
9	Copy of Overseas Citizen of India/ Person of Indian Origin card (if applied under OCI/PIO category)

Original Document is required for Verification / Submission.

Qualification obtained from Boards established by

- (i) An Act of Central / State Government
- (ii) A Gazette Notification of Central / State Government
- (iii) Executive orders issued by Central / State Government are only considered.

If a Result awaited Candidate fails in any one of the subject(s) **OR** fails to secure the required percentage of marks as per the eligibility criteria, he / she is required to inform the Admissions Office MAHE Manipal at admissions@manipal.edu immediately after declaration of the results. The allotted seat will be cancelled; Candidate will be out of counseling.

11. QUERY RESOLUTION

Any queries other than the information provided in this information brochure, are to be addressed to admissions@manipal.edu only, mentioning the Application No. in the email Subject line.

- All emails will be addressed within 2 working days
- Queries sent to any other email ids will **NOT** be replied to.

12. PUBLIC ADVISORY

- All candidates and their parents are requested to read the Disclaimer (Section 1.1), before proceeding for the registration process
- Candidates are deemed to have read this counseling information brochure and have understood the counselling process, in addition to agreeing to the terms and conditions of the online Master of Occupational Therapy Counseling process, before starting the online registration process.
- All admissions are subject to fulfillment of all the eligibility conditions by the candidate.
- If it is found at a later stage, during active verification, that the candidate has given false information / qualification obtained from unrecognized Board / University or is found to have concealed some information or intentionally delaying the document submission, his / her admission will be cancelled without any notice. o It is the responsibility of the candidates to ensure that they fulfill all the eligibility requirements for the course(s) applied.
- We have **NO agents or middlemen** for admissions and all admissions can be secured only by merit in the all India Manipal Entrance Test (MET) 2026 and through counseling process.
- Jurisdiction for dispute if any shall be at Udupi court only.

******* We welcome you for Online Master of Occupational Therapy Counseling 2026 *******

Updated: 3:00 PM, 24 June 2026