MANIPAL
ACADEMY of HIGHER EDUCATION
(Deemed to be University under Section 3 of the UGC Act, 1956)
Jamshedpur - 831017
Telephone: 0657-2280030
E-mail: jobs@manipal.edu; hrd@manipal.edu

Please affix your recent passport size Photograph

POSITION APPLIED FOR: _____

PERSONAL DETAILS

NAME IN FULL
(in BLOCK letters) ....
FIRST **MIDDLE** **SURNAME**

Permanent Address	**Address For Communication**
.....	.....
.....	.....
.....	.....
.....	.....
..... **PIN**.....	..... **PIN**.....

Date Of Birth : (dd/mm/yyyy)	**Nationality:**	**Sex (Male/Female/Others):**	**Marital Status:**
.....	.....	.....	.....

Name of Parent/Spouse:	**Mother Tongue:**	**Contact Details**
.....	.....	**Mobile No** : .....
Languages Known		**E-Mail** : .....
To Speak :		**Tel No (Res):** .....
To Read :		**Alternative contact details:** .....
To Write :		

EDUCATION

LEVEL	**X STD**	**XII STD/ DIP OR EQUIV**	**GRADUATION**	**POST GRADUATION**	**OTHERS**
Qualification					
Board/University					
School/College					
Area of Specialization					
Year & Month of passing					
Average percentage scored for all Sem/years					
Attempt of passing					
Computer Skills					

ACHIEVEMENTS (Ranks, Merit Scholarships, Prizes, etc): .....
.....
.....

EXTRA CURRICULAR ACTIVITIES: .....
.....
.....

WORK EXPERIENCE

PLEASE WRITE 'NA' IF NOT APPLICABLE
Specify clearly in case of part time/contract work experience Notice period required ……

Organization	Period (MM/YYYY)			Designation	Reason for Separation
	From	To	Duration		

Additional Remarks: Applicants may mention here any special qualifications or experience which has not given in the above heads. If the space provided is insufficient for the purpose, necessary particulars may be given on a separate sheet of paper which should be attached to this application.

_____

_____

REFERENCES

LIST ANY THREE PROFESSIONAL REFERENCES (Other than relatives)

#	Name & Address	Occupation	Email	Telephone no
01.				
02.				
03.				

MISCELLANEOUS

HAVE YOU UNDERGONE ANY SELECTION PROCESS WITH MAHE, MANIPAL OR MANIPAL GROUP COMPANIES PREVIOUSLY? _____

IF YES, HAVE YOU		Date (D/M/Y)	Institution	Position
A) TAKEN ANY TEST?	YES ☐ NO ☐	……	……	……
B) CALLED FOR INTERVIEW?	YES ☐ NO ☐	……	……	……
C) BEEN MADE AN OFFER?	YES ☐ NO ☐	……	……	……

ARE YOU CURRENTLY EMPLOYED WITH ANY OF THE MANIPAL GROUP COMPANIES?
Please Specify: .....

DECLARATION

I certify that the above statements made by me are true, complete and correct. I agree that in case MAHE, Manipal finds at any time that the information given by me in this form are not correct/true/complete, MAHE, Manipal will have the right to withdraw my letter of appointment or to terminate my appointment at any time without notice or compensation.

Place……

Date…… ……
Signature of the Applicant

P.S.: **The application must be submitted with attested copies of certificates in support of qualification and experience.**

I have attached herewith copies of the following Mark Cards/Certificates:

1. _____ 3. _____
2. _____ 4. _____

SPECIAL NOTE: MAHE, Manipal does not charge any fee for this job application. Secondly, we have no intermediaries/agents for recruitments.